

STATE OF WEST VIRGINIA  
OFFICE OF MINERS' HEALTH, SAFETY AND TRAINING  
**INDEPENDENT CONTRACTOR MONTHLY REPORT**

5/07

MONTH: \_\_\_\_\_ YEAR: \_\_\_\_\_ WV CONTRACTOR ID NO.: C \_\_\_\_\_  
(EXAMPLE: C00001234)  
COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_

**EMPLOYEES, HOURS AND INJURIES AT WEST VIRGINIA MINES**  
(PROVIDE THIS INFORMATION IN THE SPACES BELOW FOR EACH WV MINE PROVIDED SERVICES)

**TOTAL NUMBER OF EMPLOYEES WORKING AT WEST VIRGINIA MINE SITES THIS MONTH:** \_\_\_\_\_

1. MINING COMPANY: \_\_\_\_\_ WV MINE PERMIT NO.: \_\_\_\_\_ INJURIES: \_\_\_\_\_  
# OF CONTACTOR EMPLOYEES ON THIS SITE: \_\_\_\_\_ TOTAL EMPLOYEE HRS.: \_\_\_\_\_
2. MINING COMPANY: \_\_\_\_\_ WV MINE PERMIT NO.: \_\_\_\_\_ INJURIES: \_\_\_\_\_  
# OF CONTACTOR EMPLOYEES ON THIS SITE: \_\_\_\_\_ TOTAL EMPLOYEE HRS.: \_\_\_\_\_
3. MINING COMPANY: \_\_\_\_\_ WV MINE PERMIT NO.: \_\_\_\_\_ INJURIES: \_\_\_\_\_  
# OF CONTACTOR EMPLOYEES ON THIS SITE: \_\_\_\_\_ TOTAL EMPLOYEE HRS.: \_\_\_\_\_
4. MINING COMPANY: \_\_\_\_\_ WV MINE PERMIT NO.: \_\_\_\_\_ INJURIES: \_\_\_\_\_  
# OF CONTACTOR EMPLOYEES ON THIS SITE: \_\_\_\_\_ TOTAL EMPLOYEE HRS.: \_\_\_\_\_
5. MINING COMPANY: \_\_\_\_\_ WV MINE PERMIT NO.: \_\_\_\_\_ INJURIES: \_\_\_\_\_  
# OF CONTACTOR EMPLOYEES ON THIS SITE: \_\_\_\_\_ TOTAL EMPLOYEE HRS.: \_\_\_\_\_
6. MINING COMPANY: \_\_\_\_\_ WV MINE PERMIT NO.: \_\_\_\_\_ INJURIES: \_\_\_\_\_  
# OF CONTACTOR EMPLOYEES ON THIS SITE: \_\_\_\_\_ TOTAL EMPLOYEE HRS.: \_\_\_\_\_

**MAIL COMPLETED REPORT TO:**

OFFICE OF MINERS' HEALTH, SAFETY & TRAINING  
1615 WASHINGTON STREET, EAST  
CHARLESTON, WV 25311-2126  
PHONE #304-558-1425  
Fax #: 304-558-6091

SIGNATURE \_\_\_\_\_  
TITLE \_\_\_\_\_  
DATE \_\_\_\_\_ COMPANY PHONE NO: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_

WWW.WVMINESAFETY.ORG (CHECK OUR WEB SITE FOR FORMS AND UPDATES OR TO ELECTRONICALLY FILE THIS FORM)

1. On or before the end of each calendar month, each independent contractor registered with the West Virginia Office of Miner's Health Safety and Training as required by West Virginia code 22A-2-63(e), shall file with the Director a report covering the preceding calendar month on forms approved by the Director. Such report shall contain the following information for each mine(s) where independent contractors performed work or provided services: (1) The total number of employees performing services at a mining operation. (2) The total employee hours worked at a mining operation. (3) The total reported accidents and occupational injuries that occurred to employees while performing services at a mining operation pursuant to Series 19. (4) The mine(s) identification number where employee hours were worked and/or where the accident or occupational injury occurred.

2. Reports must be filed each month for all Independent Contractors holding valid WV Office of Miners' Health Safety and Training permits even if no work was performed on mine property. Contractors must report "zero" employee hours and employment, if applicable. Note: reports may be filed online. Check our website ([www.wvminesafety.org](http://www.wvminesafety.org)) for details.