




*State of West Virginia*  
**Joe Manchin III, Governor**

**WV Office of Miners' Health, Safety & Training**  
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**MEMO**

**TO:** All West Virginia Underground Mines  
**FROM:** Ronald L. Wooten, Director   
**DATE:** March 15, 2007  
**RE:** Guidance for Submission of Emergency Shelter Plans

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Under Title 56, Series 4, Section 8.1, "Emergency Shelters/Chambers", operators of underground mines are required to submit Emergency Shelter Plans to the Office of Miners Health Safety and Training by April 15, 2007. Since that date falls on a Sunday, submittals will be accepted until 4pm on Monday April 16, 2007.

Attached are notes and table of contents to assist operators in completing their plans. Copies of these documents along with the current approvals can be found at [www.wvminesafety.com](http://www.wvminesafety.com).

RLW:ks

**Attachments (3)**

- 1) Text of W. Va. §56-4-8 "Emergency Shelters/Chambers"
- 2) Emergency Shelter Plan Notes
- 3) Emergency Shelter Plan Table of Contents